



香港聲學學會

Hong Kong Institute of Acoustics

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16<sup>th</sup> February 2015

Dear member,

**Notice of the 2015 Annual General Meeting**

On behalf of the Committee of the Institute, I cordially invite you to our 2015 Annual General Meeting (AGM) cum Annual Dinner scheduled at 7:00 pm, on **Thursday, 12<sup>th</sup> March 2015** at **Forum Room 1, Level B2, Regal Hong Kong Hotel, Causeway Bay, Hong Kong.**

**Reception will start at 6:30 pm** with drinks and light refreshment. The charges for the dinner are HK\$ 200 for members and HK\$ 300 for non-members.

**Agenda for the 2015 AGM:**

1. To confirm the proceedings of the last AGM on 12<sup>th</sup> March 2014
2. To receive the Annual Report of the Chairman
3. To receive the Financial Report of the Honorary Treasurer
4. To appoint an Auditor of the Institute for 2015/16
5. To elect Committee Members of the Institute
6. Any Other Business

If you would like to nominate candidates to stand for election for the posts of Committee members, please complete the attached nomination form and send it back to us preferably **on or before Monday, 2<sup>nd</sup> March 2015.**

Looking forward to meeting you at the AGM!

Yours faithfully,

Ir Maurice YEUNG

Honorary Secretary

Hong Kong Institute of Acoustics

Encl. (Proxy Form, Nomination Form & Reply Slip)



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Hong Kong Institute of Acoustics

**Nomination for Committee Members,**

**Hong Kong Institute of Acoustics**

(for election at the 2015 AGM on Thursday, 12<sup>th</sup> March 2015)

If you like to nominate any Corporate Member(s) to join the Committee, please complete and send this nomination form to Ms Yoyo Shek by fax at 2815 5399 OR by post to HKIOA c/o Allied Environmental Consultants Ltd, 19/F Kwan Chart Tower, 6 Tonnochy Road, Wanchai, Hong Kong on or before 2<sup>nd</sup> March 2015 (Monday)

Name of **Candidate**: \_\_\_\_\_ (for election as Committee Member)

Membership No.: \_\_\_\_\_

**Proposer**: \_\_\_\_\_ Signature: \_\_\_\_\_

Membership No.: \_\_\_\_\_

**Second**: \_\_\_\_\_ Signature: \_\_\_\_\_

Membership No.: \_\_\_\_\_

**Note:** The following existing Committee Members are due for retirement: Mr MK Cheung, Mr William Fung, Dr Randolph Leung, Mr Wilson Ho and Dr Clief Tang. So far, the Committee has already received nomination for the re-election of Mr MK Cheung, Mr William Fung, Dr Randolph Leung, Mr Wilson Ho and Dr Clief Tang as Committee Members.

[Further information about election of Committee Members could be found in the Memorandum & Articles of Association at the Institute's website <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf> ]

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**2015 AGM of the Hong Kong Institute of Acoustics**

**Reply Form**

Name of Member: \_\_\_\_\_ Membership No.: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Please indicate if you will attend the following events on Thursday, 12<sup>th</sup> March 2015 at **Forum Room 1, Level B2, Regal Hong Kong Hotel, Causeway Bay, Hong Kong:**

**YES**

**NO**

( ) ( ) **Annual General Meeting** at 7:00 pm [Reception will start at 6:30 pm]

( ) ( ) **Annual Dinner** at 7:45 pm [HK\$200@ (member) & HK\$300@ (non-member)]

Please send this reply form to Ms Yoyo Shek by fax at 2815 5399 OR by post to HKIOA c/o Allied Environmental Consultants Ltd, 19/F Kwan Chart Tower, 6 Tonnochy Road, Wanchai, Hong Kong on or before 2<sup>nd</sup> March 2015 (Monday)



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**PROXY**

I, \_\_\_\_\_ (Membership No. \_\_\_\_\_), being a Voting Member of the Hong Kong Institute of Acoustics, hereby appoint \_\_\_\_\_ of \_\_\_\_\_ or failing him \_\_\_\_\_ of \_\_\_\_\_ as my proxy for me and on behalf at the 2015 Annual General Meeting of the Institute to be held on the 12<sup>th</sup> day of March 2015 and at any adjournment thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_.

Signature: \_\_\_\_\_

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Remarks:

The venue and time of the Annual General Meeting are as follows:

Venue:           **Forum Room 1, Level B2, Regal Hong Kong Hotel, Causeway Bay, Hong Kong.**

Time / Date:   7:00 pm. on Thursday, 12<sup>th</sup> March 2015

A proxy need not be a Member of the Institute. However, only a Corporate Member who has paid every subscription and other sum (if any) which shall be due and payable to the Institute in respect of its membership shall be entitled to be present or to vote on any question at an AGM.

[Further information about the appointment of a proxy could be found in the Memorandum & Articles of Association at the Institute's website: <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf> .]