



香港聲學學會

Hong Kong Institute of Acoustics

5th February 2013

Dear Member,

Notice of the 2013 Annual General Meeting

On behalf of the Committee of the Institute, I cordially invite you to our **2013 Annual General Meeting (AGM) cum Spring Dinner** scheduled at 7:00 pm, on **6th March 2013, Wednesday**, at Monaco Room (Basement 1), Regal Hongkong Hotel, 88 Yee Wo Street, Causeway Bay, Hong Kong.

Reception will start at 6:30 pm with drinks and light refreshment. The charges for the dinner are HK\$ 100 for members and HK\$ 200 for non-members.

Agenda for the 2013 AGM:

1. To confirm the proceedings of the last AGM on 13th June 2012 [a copy of the draft proceedings could be viewed on the Institute's webpage <http://www.hkioa.org/>]
2. To receive the Annual Report of the Chairman
3. To receive the Financial Report of the Honorary Treasurer
4. To appoint an Auditor of the Institute for 2013/14
5. To elect Committee Members of the Institute
6. Any Other Business

If you would like to nominate candidates to stand for election for the posts of Committee members, please complete the attached nomination form and send it back to us preferably **on or before Tuesday, 26th February 2013**.

Looking forward to meeting you at the AGM and the Spring Dinner!

Yours faithfully,

Dr. C.W. Law

Honorary Secretary

Hong Kong Institute of Acoustics

Encl. (Proxy Form, Nomination Form & Reply Slip)

**Nomination for Committee Members,
Hong Kong Institute of Acoustics**
(for election at the 2013 AGM on Wednesday, 6th March 2013)

If you like to nominate any Corporate Member(s) to join the Committee, please complete and send this nomination form to Mr. Wilson Ho by **fax** at 3422 8117 **OR** by **post** to HKIOA c/o Wilson Acoustics Limited, Unit 601, Block A, Shatin Industrial Centre, 5-7 Yuen Shun Circuit, Shatin, New Territories, preferably on or before 26th February 2013 (Tuesday)

Name of **Candidate**: _____ (for election as Committee Member)

Membership No.: _____

Proposer: _____ **Signature**: _____

Membership No.: _____

Seconder: _____ **Signature**: _____

Membership No.: _____

Note: The following 2 existing Committee Members are due for retirement: - Dr. S.K. Tang, Ir Au Yeung Yiu Nam. So far, the Committee has already received nomination for the re-election of Ir Au Yeung Yiu Nam as well as the election of Dr. C.K. Chau as Committee Members.

[Further information about election of Committee Members could be found in the Memorandum & Articles of Association at the Institute's website <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf>]

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2013 AGM of the Hong Kong Institute of Acoustics
Reply Form

Name of Member: _____ Membership No.: _____ Tel. No.: _____

Please indicate if you will attend the following events on Wednesday, 6th March 2013 at **Monaco Room (Basement 1), Regal Hongkong Hotel, 88 Yee Wo Street, Causeway Bay, Hong Kong:**

<u>YES</u>	<u>NO</u>	
()	()	Annual General Meeting at 7:00 pm [Reception will start at 6:30 pm]
()	()	Spring Dinner at 7:45 pm [HK\$100@ (member) & HK\$200@ (non-member)]

Please send this reply form to Mr. Wilson Ho by **fax** at 3422 8117 **OR** by **post** to HKIOA c/o Wilson Acoustics Limited, Unit 601, Block A, Shatin Industrial Centre, 5-7 Yuen Shun Circuit, Shatin, New Territories, preferably on or before 26th February 2013 (Tuesday).



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PROXY

I, _____ (Membership No. _____), being a Voting Member of the Hong Kong Institute of Acoustics, hereby appoint _____ of _____ or failing him _____ of _____ as my proxy for me and on behalf at the 2013 Annual General Meeting of the Institute to be held on the 6th day of March 2013 and at any adjournment thereof.

Signed this _____ day of _____.

Signature: _____

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Remarks:

The venue and time of the Annual General Meeting are as follows:

Venue: Monaco Room (Basement 1), Regal Hongkong Hotel, 88 Yee Wo Street, Causeway Bay, Hong Kong.

Time / Date: 7:00 pm. on Wednesday, 6th March 2013

A proxy need not be a Member of the Institute. However, only a Corporate Member who has paid every subscription and other sum (if any) which shall be due and payable to the Institute in respect of its membership shall be entitled to be present or to vote on any question at an AGM.

[Further information about the appointment of a proxy could be found in the Memorandum & Articles of Association at the Institute's website: <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf> .]